

# Request for Authorization to Conduct a BSA-Sponsored Leave No Trace Master Educator Course



From: \_\_\_\_\_ Council, No. \_\_\_\_\_

Headquarters city \_\_\_\_\_ Area \_\_\_\_\_

To: Director of Camping and Conservation, National Council, BSA, S209

Kinds of course:  Cluster (or)  Local Council  Weeklong (or)  Two-weekend

In accordance with the National Council and Leave No Trace Center for Outdoor Ethics Training Guidelines for Leave No Trace Master Educator Courses, authorization is requested to conduct a Leave No Trace Master Educator course as indicated above. The course will be conducted at:

\_\_\_\_\_ on (dates) \_\_\_\_\_ Weeklong; (or) \_\_\_\_\_ Weekend One, \_\_\_\_\_ Weekend Two.

Equipment and facilities will meet the high standards/expectations for a BSA-sponsored Leave No Trace Master Educator course. We will use the Leave No Trace Center for Outdoor Ethics *Master Educator Handbook* and the approved National Council supplemental materials. Request is made for the National Council to appoint a lead instructor and one or more co-instructors. The following names are submitted for approval as the course coordinator and an optional recommended local co-instructor:

Position	Name	Email	Telephone
Coordinator	_____	_____	_____
Co-Instructor	_____	_____	_____

**Previous staff experience of co-instructor candidate** (list location and date):

Co-Instructor: Co-Instr. \_\_\_\_\_ Trainer \_\_\_\_\_

**If cluster course:** The following councils have been contacted and have agreed to provide participants:

\_\_\_\_\_ Council, No. \_\_\_\_\_

\_\_\_\_\_ Council, No. \_\_\_\_\_

The host council and any cluster councils acknowledge that they have appropriate facilities, the ability to process registration, and a minimum of six firm Master Educator candidates presently in place. The host council also agrees that it will submit all required fees and reports to the National Council and Leave No Trace Center within 30 days of course completion.

**Host council approval:** \_\_\_\_\_ Date \_\_\_\_\_  
Host Council Outdoor Ethics Advocate

\_\_\_\_\_ Date \_\_\_\_\_  
Host Council Scout Executive

**Mail completed, signed request for authorization forms to:** Director, Camping and Conservation, Boy Scouts of America, 1325 W. Walnut Hill Lane, P.O. Box 152079, Irving, TX 75015-2079

**National Council approval:** \_\_\_\_\_ Date \_\_\_\_\_  
Director of Camping and Conservation